

# MINUTES FOR St. ANDREW'S CONFERENCE MEETING

**Date: 04/26/2021**

**Call to Order/Opening Prayer:** Father Greg ( ) Martha (x) Other ( ) Time: 5:00 pm

If you have a special case, do you have your forms filled out and emailed to the Special Case Committee?

**Spiritual Reading:** Fr. Greg ( ) Margaret (x) Other ( )

**Who are you??!!**

**Minutes of Previous Meeting:** (x) Read/Approved; Approved with Changes ( ) Ann L. made a motion to accept the minutes. Toni seconded. Motion passed.

**Attendance: Total Active Members (35); LOA (1) Present (25) Absent (10) Excused (1) Quorum (17)**

<b>MEMBERS</b>		<b>MEMBERS</b>		<b>MEMBERS</b>		<b>Associate Member</b>	
Al	x	Hilary	A	Michaela	A	Maria	A
Ann F.	A	Ilona	x	Michael C	x	Barbara	A
Ann L.	x	Janet	x	Mike F.	x		
Bryant	Ex	Jerry	x	Norm	x	Visitors	
Dennis	x	JoAnn	A	Pauline	A		
Diane	A	Jose	x	Sandra	x		
Dotti	x	Kathy	x	Scotty	A	Training	
Estela	x	Larry	x	Toni	x		
Francisca	x	Margaret	x	Yolanda	A		
George	x	Marge	x				
Gini	x	Martha G.	x				
Glenn	A	Mary Ellen	A	Father Greg *	A		
Gloria	LOA	Mary	x	Stan *	A		

**Absent plus 30 days:** \*Stan and Father Greg - Not included in Quorum

## **Unfinished Business:**

1. Loan Forgiveness - Martha
  - The PPP loan has been forgiven. Thank you Glenn for all the work you did on getting the loan and follow up work for getting the loan forgiven.
  
2. Check Writing - Martha
  - The board decided that no action will be taken to remove any Vincentian's check writing privileges.
  - Dennis reported that he assisted a homeless friend with getting a hotel room. The hotel would not take a SVdP check. When he tried to use a SVdP credit card, that was in Hilary's name, they would not accept that either. He used his own card to assist the friend. Other Vincentians mentioned that they have also done this and got reimbursed from the conference. Other Vincentians cautioned using the SVdP credit card or personal credit cards because the hotel will hold the card holder responsible for damages. If the hotel won't take a check it was recommended that paying in cash is the better option.
  
3. Board's decision on Store Heaters - Dennis
  - The finance committee recommended that SVdP accept Berg's estimate of \$9,200 to replace the gas furnace and hanging gas heater at the SVdP Thrift Store. The board voted to accept the Finance Committee's recommendation and accept Berg's bid.
  - Berg's was contacted and they need 1/2 of the \$9,200 prior to work beginning. Dennis will deliver a check to them.

- Blanca received the Certificate of Worker's Comp from Berg's.
4. Procedures for Interviewing Friends - Ann Lund
- The new procedures were emailed to everyone.
  - If a friend needs anything other than a food box they will be seen by a caseworker.
  - All new friends will be seen by a caseworker. A file will be started and they will be welcomed and spoken with to determine if they have any other needs.
  - Case workers, and friends entering the building, will wear face masks.
  - The case worker at the front door will take friends temperature and provide hand sanitizer.
  - Try to limit the number of friends per case worker to one or two.
  - Folding chairs will be placed out in front of the building so friends have a place to sit.
  - If it starts getting backed up use your best judgment to facilitate assisting our friends in a timely manner.

## **New Business:**

### 1. Upcoming events:

- Committee Reports due at the Monday 3 May meeting.
  - Virtual Visit w/Peter Tripp, Christian Brothers Services, May 4th, 10 a.m. Martha, Pauline, Blanca, Stan and Shelly will meet with Christian Brothers to answer questions and ensure that we are in compliance with requirements to continue the insurance plans that are currently in place for the buildings and trucks.
  - Status of Grants and Parking Lot Reports - Martha
    1. The city planner presented SVdP CDBG grant request for the paving project to the City Council last Thursday.
    2. The City of Sierra Vista's Draft 2021 CDBG Annual Action Plan is now open for a 30-day public comment period.
    3. Martha will send a link to everyone for providing comments. If possible please use the link and provide comments as to how our project will assist the needy of the community.
  - Prayer Requests:
    1. Send your prayer requests to Mary by email. The prayer requests will not be sent around or read during the conference meetings. Mary will continue to email them along with the minutes.
    2. During the closing prayer immediate need prayers such as sick family members, parishioners, etc. will be mentioned by Vincentians.
  - Up-coming Events: SVDP Communal Mass is on 11 May 9:00 a.m.
2. Home Visits: Dennis assisted getting a homeless woman a hotel room. It was difficult because she and her son have been banned from GNA and several hotels in Sierra Vista.
3. Special cases:
- Legacy Foundation: \$671.09. That may be used up soon as there is a SC pending for \$700.00
  - United Way Rent: \$17,099. That is the remaining balance from \$50,000 of the \$100,000.
  - United Way Utility: \$18,734. That is the remaining balance from \$50,000 of the \$100,000.
  - SVdP Special Case: \$20,387
4. Vincentian Reports on difficult or touching cases: None

5. Conference Members Sick or in Distress / Prayers for others: emailed separately

6. Vincentian Schedule: Will be emailed separately

7. For the good of the order:

- Gini attended the parish council meeting this month. During the meeting Father Greg recognized St. Andrews SVdP for their dedication and hard work over the past year in keeping the conference open and continuing to serve our friends in need during such a difficult year.
- Ann L. and Marge met with Pastor Allan, from MoveCityChurch, on 22 April at 2:30 p.m. to discuss Love INC. Love INC. is a National Organization. The Protestant churches in the S.V. area are starting up a local branch of Love INC. They are planning to be established by 1 October 2021. Ann and Marge shared with Pastor Allan the services we provide to our friends. The local Love INC. will serve as a referral service we can call if we are unable to provide all the assistance a friend may need. When we call them with a request they will be able to provide us the local church that can further assist. This will eliminate the need for us to call several churches asking for help. SVdP can't share friends personal information with Love INC. Also, SVdP can't support Love INC. with any donations.
- The Military Intelligence Battalion on Ft.Huachuca had a back pack march. Each soldier was required to fill their back pack with 22 lbs of food. There were over 50 soldiers. The food was delivered to the SVdP food bank on April 23rd. It was over 1700 lbs of food. That was only part of the food. They will be delivering more this week. We need to ensure that Blanca prepares a thank you letter for them.
- Knights of Columbus members drive to Phoenix each week and get pallets of 35 lb boxes of food that include milk, yogurt, 2 entrees, fruits and vegetables from the USDA Farm to Family program. They have been doing this for a year. They distribute the food at several locations, to include, Benson, Whetstone, Huachuca City and Len Roberts park in Sierra Vista. Food not distributed gets donated to SVdP food bank. Two pallets with 108 boxes were donated to the food bank last week.
- No one will be assigned to a committee. Please let Martha know if you are interested in serving on a committee. If you want to serve on multiple committees that is also allowed.

**Closing Prayer:** Fr. Greg ( ) Martha (x) Other ( )

Adjourned: 6:00 p.m.

Recorder: Mary (Secretary) (x) Other - ( )